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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Authorize Submission of an FAA Grant Application for Airport Beacon Replacement (Design and Construction)**  
DATE: March 22, 2022

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**Background:**

The City Council previously authorized a scope of work for preparation of bid documents for the replacement of the beacon at the airport. The project was bid, the bid opening is scheduled for 2pm March 24. The bid results will be provided in writing and verbally at the City Council meeting.

In order to be reimbursed for the work to date and going forward, an AIP grant application must be submitted to the FAA; the submission deadline is April 11, 2022. The Council is asked to authorize submission of a grant application with the lowest qualified bidder based on the bid opening and after qualifications are reviewed by KLJ.

The Beacon Replacement project is included in the 2022 CIP budget for the airport.

**Recommendation:**

Staff recommends that the City Council authorize submission of an FAA AIP Grant Application for the replacement of the airport beacon.